

# JUNCTION CITY SCHOOL DISTRICT

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## REGULAR MEETING OF THE GOVERNING BOARD

THURSDAY, April 18, 2024 4:00 P.M.

### Minutes

**BOARD MEMBERS PRESENT:** Megan Curran, Erin McCully, Ettorina Stokley, Liza Wisniewski

**BOARD MEMBERS ABSENT:** Nancy Barnes

**Present:** Christine Camara, Superintendent; Deidre Brower, TCOE Business Services; Caroline Crockett, Administrative Assistant; Rilee Scheuerman, Student Representative

1. **CALL TO ORDER:** 4:02 pm
2. **MINUTES OF PREVIOUS MEETING:** Trina Stokley motioned to approve the Minutes of the March 7, 2024 meeting as presented. Liza Wisniewski seconded. Board votes 4 ayes, 0 noes, 1 absent.
3. **PUBLIC COMMUNICATION/AUDIENCE INPUT:** None
4. **REPORTS**
  - 4.1 **Student Senate Report:** Rilee Scheuerman presented. Today, there was an all-school field trip to the Trinity Alps Performing Arts Center to watch TAU's production of *Annie Jr.* The play was pretty neat, and everyone enjoyed themselves. Tomorrow, the 6-8 graders will go to "Reaching Forward" to learn about not drinking and driving and play group games. Wednesday, the 7-8 graders will head to the coast to tour Cal Poly Humboldt, to a lidar presentation at the Yurok office, to the Marine Lab, and then to the beach. State testing begins in May. There are 5 weeks until the 8<sup>th</sup> grade trip to Washington D.C. All Board members are invited to Family Movie and BBQ night on June 11 at 5:30 pm.
  - 4.2 **Student & Staff Reports:** Christine Camara presented. See attached.
  - 4.3 **Facility Report:** Christine Camara presented. There are no big changes from the last Board meeting. PACE Engineering is surveying for the TK building. The Water Treatment Plant is in the formal permit process. There is no CEQA requirement, as we received a Notice of Exemption.
  - 4.4 **2023-24 TCOE 2nd Interim Budget Report Approval Letter:** The Board was presented with the 2023-24 TCOE 2nd Interim Budget Report Approval Letter.
  - 4.5 **Cafeteria Procurement Review:** Caroline Crockett presented the Cafeteria (CACFP) Procurement Review results to the Board.
  - 4.6 **Tax & Revenue Anticipation Note (TRAN) Discussion:** Deidre Brower presented a potential draft of the Tax & Revenue Anticipation Note resolution. Due to State cash flow issues and limited funds in our reserves, our District has the option to borrow cash to pay for our two big facility projects, until we receive State reimbursements. Deidre Brower discussed a couple of options for the Board to consider for the May meeting.
  - 4.7 **2024 School Board Election Information:** The Board was presented with election information for the November School Board Election.
  - 4.8 **Enrollment:** 72

- 4.9 **Williams Uniform Complaint Report-Monthly:** None  
4.10 **Williams Uniform Complaint Report-Quarterly:** None

5. **CORRESPONDENCE:** None

6. **BUSINESS**

- 6.1 **Review/Ratify PACE Engineering Consultant Agreement:** Trina Stokely motioned to ratify and approve the PACE Engineering Consultant Agreement. Megan Curran seconded. Board votes 4 ayes, 0 noes, 1 absent.
- 6.2 **Review/Approve New Auditor Contract with Wilkinson Hadley King & Co. LLP:** Deidre Brower discussed the criteria for choosing this Auditor. Megan Curran motioned to approve the New Auditor Contract with Wilkinson Hadley King & Co. LLP. Liza Wisniewski seconded. Board votes 4 ayes, 0 noes, 1 absent.
- 6.3 **Review/Approve District Board Policies, Administrative Regulations, Exhibits and Bylaws within the CSBA Revised JCESD Board Policy Manual (policy sheet attached):** Board will review District Board Policies, Administrative Regulations, Exhibits and Bylaws within the CSBA Revised JCESD Board Policy Manual for May approval.
- 6.4 **Review/Approve Resolution #24-25 Micro-Purchase Threshold - Annual Self-Certification of Micro-Purchase Procurement Threshold from \$10,000 to \$50,000, in accordance with the criteria in 2 CFR 200.520:** Trina Stokley motioned to approve Resolution #24-25 Micro-Purchase Threshold - Annual Self-Certification of Micro-Purchase Procurement Threshold from \$10,000 to \$50,000, in accordance with the criteria in 2 CFR 200.520. Megan Curran seconded. Board votes 4 ayes, 0 noes, 1 absent.
- 6.5 **Review/Approve Cafeteria Procurement Code of Conduct:** Liza Wisniewski motioned to approve the Cafeteria Procurement Code of Conduct. Trina Stokley seconded. Board votes 4 ayes, 0 noes, 1 absent.
- 6.6 **Review/Approve Resolution #24-25 ELECT - Ordering Governing Board Member Election:** Megan Curran motioned to approve Resolution #24-25 ELECT - Ordering Governing Board Member Election. Trina Stokley seconded. Board votes 4 ayes, 0 noes, 1 absent.
- 6.7 **Review/Approve Junction City Elementary School District Fact Sheet:** Trina Stokley motioned to approve the Junction City Elementary School District Fact Sheet. Liza Wisniewski seconded. Board votes 4 ayes, 0 noes, 1 absent.
- 6.8 **Approve Donations:** Liza Wisniewski motioned to approve Donations. Trina Stokley seconded. Board votes 4 ayes, 0 noes, 1 absent.
- 6.9 **Approve Payroll & Warrants:** Trina Stokley motioned to approve Payroll & Warrants. Liza Wisniewski seconded. Board votes 4 ayes, 0 noes, 1 absent.

7. **FUTURE SCHOOL BUSINESS:** The next regular meeting of the Board will be on May 15, 2024 at 4:00 pm, to accommodate the Mexican Fiesta Fundraiser night. There will be a public hearing on June 12, 2024 at 4:00 pm on the proposed Junction City School District 24-25 Original Budget and the Local Control and Accountability Plan (LCAP). A supplemental meeting is set for June 26, 2024 at 4:00 p.m. to accommodate the 24-25 Original Budget and LCAP review and adoption requirements.

8. **ADJOURN:** Liza Wisniewski motioned to adjourn the regular meeting. Megan Curran seconded. Board votes 4 ayes, 0 noes, 1 absent. The meeting adjourned at 5:03 pm.

5-15-2024  
Date

Nancy E Barnes  
Board Signature